



YAVAPAI COUNTY EDUCATION FOUNDATION

Affiliated with Yavapai County Community Foundation, a member of the Arizona Community Foundation

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Here are the facts about the program-

- Every school site can select an employee and highlight why that person is being honored. It can be a teacher, administrator, or classified staff. (For example, Prescott Unified has six schools, each of those schools, picks a honoree. Smaller schools, like Crown King with only has one site, also picks one person).
- The school site will use whatever method and whatever criteria, they wish to make that determination for this unique honor. Again, complete up to you.
- The school will be responsible for writing up to a 400 word typed statement, in an email addressed to YCEF Secretary Tim.Carter@yavapai.us, naming the person, telling our readers about the person, and why they were selected.
- In the email, identify the school contact, who sent the email, with name, school, phone number and email address. The 400-word maximum statement and the contact information must be received by February 26th. We will take them as soon as they are ready. For preparation purposes, the sooner the information is received the better, but February 26th is the deadline.
- The school contact, will work with the Prescott Newspaper staff members to identify a time where the honoree will be available for three pictures, a headshot, one in their work area, and one in front of the school.
- Our YCEF Magazine Committee will pick the best of the three pictures to be in the magazine, which will appear on one page of the magazine along with the 400-word statement.
- No cost to the school.
- We expect at least 80 of our school sites will participate. Please identify a school-based contact and have them respond to this email by the end of January for each site that is planning to participate.
- The 120 +/- page professionally created and designed magazine will be published near the end of April and each school staff member and their Governing Boards will get a complimentary copy of the magazine. About 7,000 copies will go to the schools and another 11,000 copies will be placed as inserts in local papers all over Yavapai County. About 18,000 copies all together. What a tribute to our teachers and staff for the work they do!!
- Additional pages of the magazine will include:
 - A letter from the YCEF President,
 - A history of the YCEF,
 - Two pages to honor our Two Lifetime Achievement Winners, Tim Wiederaenders (former YCEF President) and Cindy Daniels (Chino Valley Assistant Superintendent and former TOY Chair),
 - List of the YCEF Board Members,
 - A map of our districts and charters,
 - A copy of the Congressional Record, which records Congressman Gosar's appreciation of all Yavapai County educators,
 - A copy of the Yavapai County Board of Supervisors Proclamation of the week of the April 26th as Yavapai County Education Week.
 - An index of the honorees by page,
 - And to pay the bill, 20 pages of ads from sponsors who love our educators.

We Support Teachers