

# YCEF Classroom/School Grant Application SY 2022-23

**Application format:** Grant applications are to be submitted via online with the link below:

<https://ycefoundation.com/grant-programs/>

**The application will include the following information:**

- Name of applicant, school, name of project, dollar amount requested, grade and subject taught, number of students impacted
- Contact information (email) of the person making the application
- Concise description of the project including:
  - o Purpose and need
  - o A statement as to whether this is a one-time expenditure or whether this can be used over multiple school years
  - o Total cost of the project and the amount requested from YCEF
- Required attachments:
  - o Project Budget signed by the applicant and school administrator.

**Rules and Hints:**

- YCEF will only accept applications from teachers and schools that do not have funding for their own classroom grant program (such as a district foundation).
- YCEF can only support grant applications from not for profit K-12 education institutions.
- Funds must be expended by September 15, 2023, and all unused funds must be returned to YCEF by June 30, 2024.
- All State and local procurement rules must be followed.
- Equipment purchased through this grant program becomes the property of the school.
- Before submitting your application, check the spelling, grammar and the arithmetic for proper usage and accuracy.
- For this grant cycle, preference will be given for projects intended to facilitate learning in this COVID-19 environment. If your project will enhance this objective, state how in the application.
- For projects involving a matching grant, YCEF will only match the last \$1000. The initial committed amount and funding source must be clearly stated.
- A teacher can only apply for one YCEF grant per cycle.
- Grant recipients are requested to make a personal presentation before their governing board and or email a brief video or photographs outlining the impact of the award for their students to the YCEF board. This presentation should be downloadable to social media for posting on the YCEF website and social media. Note: Obtain necessary permissions for photos or video of students.