

YCEF Matching Schoolwide Grant Budget Form

The total for this grant is 50% of your project or up to \$1,000 whichever is less.

You must use this budget form. If it is not included in your grant application, the application will not be considered for funding. No other budget documentation will be accepted.

Print the form, fill in the information, and secure all signatures. Attach as a pdf to your application.

You will see "Choose a File" on the online application: This box on the grant application allows you to choose and upload the file where you have saved your completed and signed Budget Form.

Matching Schoolwide Grant Budget Instructions

Column 1: List all the materials, supplies, and/or services that will be needed to complete the project.

Column 2: This is the source of the supply, service, or material. (Example: Amazon, Target)

Column 3: Be specific. Be sure to include all shipping and taxes. (Example: \$23.45)

Total: Add the amounts in column 3. This amount is also entered in Line 3 in the table below.

Column 1: Item (materials, supplies, services)	Column 2: Source	Column 3: Cost
	Total	

Already Secured and Guaranteed Funding Documentation

Line 1: Enter the source of funds already secured and guaranteed and the amount.

Line 2: Total all secured and guaranteed funds.

Line 3: Cost of your project. This is the total amount from column 3 in the table above.

Line 4: Enter the total amount of funds already secured and guaranteed from line 2.

Line 5: Subtract line 4 from line 3.

Line 6: Enter the amount you are requesting from YCEF. This will be 50% of your project cost or \$1,000 whichever is less.

Line 7: Subtract line 6 from line 5. If you get an amount other than zero you must secure more funding before applying to YCEF

The applicant must secure this funding prior to applying for a YCEF grant.

Line 1: Source of funds already secured and guaranteed	Amount
	\$
	\$
Line 2: Total	\$

Line 3: Cost of your project	
Line 4: Total funds already secured and guaranteed (Line 2 total)	
Line 5: Subtract Line 4 from Line 3	
Line 6: Amount requesting from YCEF (50% or \$1,000 whichever is less)	
Line 7: Subtract Line 6 from Line 5	00

Teacher Signature

Principal Signature